



**Silent Auction Donation Form
AVCA Convention – Columbus, Ohio
Dec. 14 – 18, 2016**

Contact Name: _____

School/Organization/Company: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Website: _____

Short Description of Item (Title):

Long Description: Please e-mail your item's description to kylie.burdette@avca.org. Your description can be up to 100 words in length. Be sure to include the contact and organization name in the e-mail.

Retail Value of the Item: \$_____

Please choose one of the following:

_____ I will bring the auction item to AVCA Registration in Columbus on Dec. 14 or 15

_____ I will ship my auction item to AVCA Headquarters by November 18

Auction items shipped to AVCA Headquarters must be received no later than **November 18** at the following address:

AVCA Silent Auction
Attn: Kylie Burdette
2365 Harrodsburg Rd., Suite A325
Lexington, KY 40504

I acknowledge that by submitting and signing this form that I have read the AVCA Auction Guidelines and will abide by the requirements set therein.

Signed _____ Date _____